



TENANT DIRECTIVE

BWI: 212.2
DATE: February 22, 1990
DISTRIBUTION: B

TITLE: AIRCRAFT SELF-FUELING OPERATIONS AT BALTIMORE/WASHINGTON INTERNATIONAL AIRPORT

I. REFERENCES:

This Directive supersedes BWI Tenant Directive 212.2, dated February 14, 1990.

- A. Code of Maryland Regulations (COMAR) 11.03.01.03W.
- B. Department of Transportation, Federal Aviation Administration (FAA), Order 5190.6.
- C. National Fire Protection Association, Standard No. 410, "Aircraft Maintenance" § 410-13 "Aircraft Fuel System Maintenance," (1989 Edition)
- D. National Fire Protection Association, Standard No. 407, "Standard for Aircraft Fuel Servicing," 1985.
- E. BWI Tenant Directive 200.2, "Vehicle Registration Program," October 1986.
- F. BWI Tenant Directive 202.1, "Airfield Operators Permit Program," February 1989.
- G. BWI Tenant Directive 212.1, Parking Fueling Vehicles, August, 1986.
- H. BWI Tenant Directive 502.1, "Airport Hazardous Material Spill Decontamination Procedures," February, 1989.
- I. Federal Air Regulation Part 139.321
- J. Annotated Code of Maryland, Transportation Article, Section 5-1002.

II. DEFINITIONS:

- A. TENANT: An individual or firm that has a contract with the Maryland Aviation Administration (MAA) for the use of Airport facilities.
- B. BASED AIRCRAFT: An aircraft, authorized by the Maryland Aviation Administration, Butler Aviation or other designated full service Fixed Base Operators, for which permission is granted to park or hangar on at least a monthly basis, in a manner consistent with Section 5-1002, of the Transportation Article, Annotated Code of Maryland.

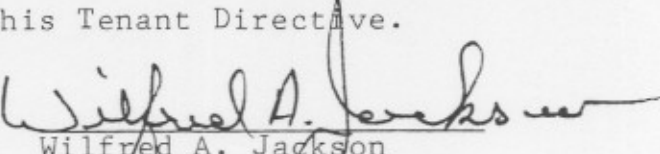
III. DIRECTIVE STATEMENT:

This Directive establishes the MAA's standards regarding Based Aircraft self-fueling operation at Baltimore/Washington International Airport (BWI). This Directive is applicable to Tenants of BWI who wish to engage in an aircraft self-fueling operation at the Airport.

IV. STANDARDS

- A. The Tenant must possess an Oil Operator's permit granted by the Maryland Department of Environment (MDE) for the right to conduct self fueling at BWI Airport.
- B. The Tenant must enter into and maintain a fuel flowage fee contract with the MAA.
- C. The Tenant shall provide or maintain:
 - 1. an MAA approved leased area (if available) for the parking and storage of its fuel dispensing vehicle;
 - 2. comprehensive general liability and vehicle insurance in the amount of \$5,000,000 and workmen's compensation insurance in accordance with State law;
 - 3. a written maintenance program for fueling vehicles including a quarterly inspection report for each vehicle by a recognized fueling maintenance and service company;
 - 4. a fueling operator's manual and an ongoing quality control and employee training program, copies of which must be maintained by the Tenant and available for review by the MAA.

5. reports of training completed shall be submitted quarterly to the BWI Airport Operations Office;
 6. each fueling vehicle(s) shall properly display a BWI "Permanent Airfield Vehicle Registration" decal;
 7. each fueling vehicle operator shall possess a valid state driver's license, BWI Airfield Operators permit, and an oil operator's permit granted by Maryland Department of the Environment;
 8. a \$5,000 payment bond for flowage fees and other expenses incurred by the MAA on behalf of the Tenant.
- E. A fuel flowage fee shall be paid to the MAA for each gallon of fuel dispensed in accordance with the terms of the MAA Fuel Flowage contract.
- F. All fuel dispensed shall be for the sole and exclusive use in the Based Aircraft and may not be sold or otherwise conveyed to another party or non-BWI based aircraft.
- G. Self-fueling operators shall comply with:
1. the provisions of Subtitle 4, Water Pollution Control and Abatement of Title 4 of the Maryland Department of Environment Article, Annotated Code of Maryland and the provision of COMAR 26.10.01 "Oil Pollution;"
 2. the provisions set forth in the National Fire Protection Association 410 "Aircraft Maintenance" (1989 Edition) and National Fire Protection Association (NAPA) 407";
 3. provision set forth in the Department of Transportation, Federal Aviation Administration Order 5190.6;
 4. terms and conditions in accordance with Fuel Flowage Fee contract between the Tenant and the MAA, and;
 5. the provisions of this Tenant Directive.


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BWI Airport