



# TENANT DIRECTIVE

**BWI:** 801.1  
**Date:** October 27, 2015  
**Distribution:** D

**TITLE:** OPEN FLAME/HOT WORK OPERATIONS

## **I. References:**

- A. Code of Maryland Regulations (COMAR) 29.06.01, Fire Prevention Code.
- B. COMAR 11.03.01, Baltimore/Washington International Thurgood Marshall Airport.
- C. This Directive supersedes BWI Tenant Directive 801.1, dated November 26, 2014.

## **II. Directive Statement:**

- A. This Directive prescribes appropriate procedures for the control and inspection of open flame/hot work operations.
- B. A Permit is required before starting all open flame/hot work operations. The Permit may be requested for a period not to exceed 30 days.
- C. BWI Airport Welding and Burning Permit (MAA-027A) is available during normal business hours at the BWI Airport Fire & Rescue Department, Fire Prevention Division located at 991 Corporate Boulevard, Linthicum, Maryland 21090. After normal business hours and in the case of an emergency, a BWI Airport Welding and Burning Permit is available at the BWI Airport Fire and Rescue Department located at the Midfield Cargo Complex on Mathison Way.
- D. Any person conducting open flame/hot work operations shall be familiar with the most recent edition of the National Fire Protection Association (NFPA) Standard-51 B, Fire Prevention During Welding, Cutting, and Other Hot Work, as amended, before commencing work.

     Denotes revision

**III. Procedures:**

- A. Permits will be issued at the BWI Airport Fire & Rescue Department, Fire Prevention Division located at 991 Corporate Boulevard, Linthicum, Maryland 21090 between 0800 and 1100 hours and 1300 and 1500 hours, Monday through Friday. This schedule excludes holidays, etc. In the case of an emergency after normal business hours (*i.e.* cannot wait until the next day because it will interrupt Airport operations), requests for permits shall be obtained at the BWI Airport Fire and Rescue Department located at the Midfield Cargo Complex on Mathison Way. If you have any questions regarding a permit, you may call 410-859-7511.
- B. All portions of the permit, with the exception of the Authorization section, shall be completed by the permit applicant. The white copy will be forwarded by the Fire Prevention Division to BWI Dispatch prior to commencement of any open flame/hot work operations.
- C. A copy of the Permit is to be in the possession of the personnel conducting the open flame/hot work operations and is to be available for inspection by the BWI Airport Fire and Rescue Department personnel or designated representatives of the Maryland Aviation Administration.
- D. The Permit applicant shall notify BWI Dispatch before commencing and upon completion of the open flame/hot work operations by calling 410-859-7040.
- E. Open flame/hot work operations are subject to inspection at any time by the BWI Airport Fire and Rescue Department.
- F. All welding, cutting or open flame/hot work operations conducted without a permit or under unsafe conditions is prohibited. If any unsafe conditions are noted, a stop work notice shall be issued immediately.

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AIRPORT OPERATIONS**

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John A. Stewart  
Director  
Office of Airport Operations

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