Comprehensive Airport Information Technology Services at BWI Marshall and Martin State Airports – MAA SV 08 007

Scope of Work/Background

The Maryland Aviation Administration (MAA) owns and operates both Baltimore/Washington International Thurgood Marshall and Martin State Airports (BWI MARSHALL & MTN).

In order to support the airport technology program, the MAA has a need for a diverse range of technical support services related to the planning, evaluation, design, procurement, deployment, construction and implementation of airport Information Technologies (IT) at both BWI MARSHALL and MTN. These required services include a mix of anticipated and unanticipated tasks that may be repetitive or non-repetitive.

The scope of this RFP and resultant contract(s) is to establish comprehensive on-call IT related services for the MAA Office of Airport Technology (OAT), which may include, but not be limited to, the following types of tasks:

1. Updating the Airport Technology Master Plan (ATMP);
2. Updating the MAA IT Disaster Recovery Plan (DRP);
3. Providing other long range technology related planning services;
4. Assist in the detailed analysis and evaluation of proposed new technologies or IT related projects including technical evaluation and analysis, ROI, evaluating and documenting related business and operational processes, developing reports and recommendations and providing management presentations;
5. Providing Systems Development Life Cycle (SDLC) support services consistent with the State of Maryland SDLC;
6. Providing project management services consistent with the Project Management Institute (PMI);
7. Providing design services for the technological related portions of MAA projects, either in whole or part, at BWI MARSHALL and MTN;
8. Providing inspection services related to other technology implementation projects at BWI MARSHALL and MTN;
9. Perform other related tasks required to support the MAA airport technology program as may be required and assigned.
ADDENDUM NO. 1
REQUEST FOR PROPOSALS

MAA-SV-08-007
COMPREHENSIVE AIRPORT INFORMATION TECHNOLOGY SERVICES AT BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL (BWI MARSHALL) AND MARTIN (MTN) STATE AIRPORTS

TO ALL PROSPECTIVE OFFERORS:

This addendum is to provide further clarification to the Request for Proposals (RFP). To the degree that this Addendum is inconsistent with the RFP, the terms of this Addendum shall take precedence. In all other respects, the RFP remains unchanged and its terms and conditions are hereby reaffirmed.

All addenda received should be acknowledged in the Proposal Submittal Form provided in Section A of the RFP Price Proposal Form. Failure to acknowledge receipt of addenda does not relieve an Offeror from complying with terms of any such amendments.

REVISIONS.

GI-1.07 Explanation of Events

1. Pre-Proposal Conference. The Time and Location of the Pre-Proposal Conference for this Contract has been changed to Wednesday, March 5, 2008, at 11:30:00 a.m., in Assembly Rooms A&B of the BWI Marshall Terminal Building.

2. Proposal Inquiries. The deadline for written questions has been changed to Wednesday, March 12, 2008, at 4:00:00 p.m., local time.

3. Proposal Due Date. The deadline for proposals has been changed to Friday, April 4, 2008, by 4:00:00 p.m., local time.

END OF ADDENDUM NO. 1