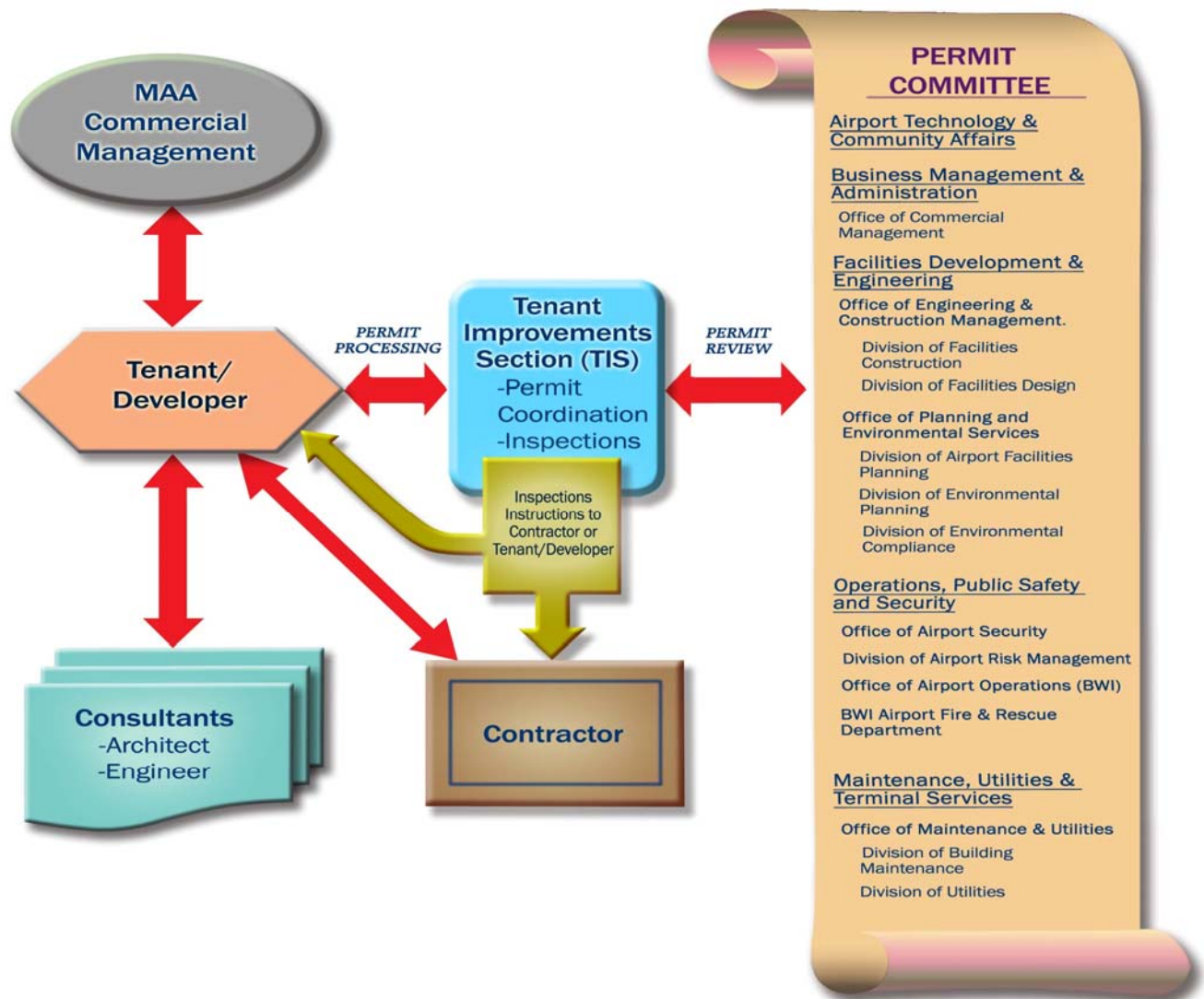


# 1. INTRODUCTION

Tenant Improvements Section (TIS), a unit within the Maryland Aviation Administration (MAA), established in accordance with Code of Maryland Regulations [COMAR .05.02.07.04B (1)] is the permitting authority for all tenant construction and installation projects at Baltimore/Washington International Thurgood Marshall Airport (BWI) and Martin State Airport (MTN). TIS performs administrative work for permit applications, conducts inspections, and presides over the Permit Committee meetings which includes various MAA departments or offices (see Figure 1: MAA Permitting Process).



**Figure 1: MAA Permitting Process**